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Word 97-2003 Document allows other people to see it, even if they have older versions of Word and haven't installed the Office 2007 Compatibility Pack, while if you use Word Document, only people that have Word 2007 or the Compatibility Pack can open it. Either one is a good choice.

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(spell check). • Open, save, save as, and print Microsoft Word files. What is Microsoft Word?

4.0.1 Introduction to Microsoft Word Student Manual

(2007) or File (2010/2013) and then select Word Options (2007) or Options (2010/ 2013). In the Word Options dialog, select Add-ins. In the Manage dropdown list, select Word add-ins and then click Go... Word displays the Templates and Add-ins dialog: Check that Wordman ReviewIt.dotm is loaded in the Global templates and add-ins list.

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Microsoft Word - Word Processing Software | Office

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