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Learn Excel 2016 Essential Skills with The Smart Method ...

This is a review for the Learn Excel 2016 Essential Skills with the Smart Method I have just completed Lesson 5 and aiming to do a chapter a day. Thoroughly recommend this book. I started at the beginning as advised, although I am an intermediate Excel user of many years, and immediately learnt something new and useful.

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Learn Excel 2016 Essential Skills with The Smart Method ...

Learn Excel 2016 Essential Skills with the Smart Method is a very, very comprehensive book about how to use Excel. I found it hard to work with because the amount of the material is overwhelming to say the least. Sadly to say, I knew over 90% of it, so there wasn't much for me to learn except a shortcut key here and there.

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See the Excel 2016 Expert Skills book description here on Amazon for more information about this follow-on book. Here are some other reasons that you should choose this book to learn Excel 2016: It is up-to-date. This book has been completely updated to match the Excel 2016 January 2018 semi-annual update.

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If you need Excel skills to get a job you should begin with this course (it also includes all of the Basic Skills material). Even if you ' ve never used Excel before you ' ll have no difficulty completing this course, most learners can complete it in two days or less. This course will give you all the skills an employer would expect.

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This Essential Skills book makes it easy for absolutely anybody to very rapidly learn Excel 2016 to a standard that will greatly impress most employers because it doesn't confuse by attempting to teach advanced skills that are not common in the workplace.

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