

## Australian Government Writing Style Guide

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Style Manual The standard for Australian Government writing and editing Style Manual is for everyone who writes, edits or approves Australian Government content. Use it to create clear and consistent content that meets the needs of users.

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The Australian Government Style Manual (Style Manual) is the authoritative source of rules and guidance for government writing and editing. The aim of Style Manual is to help make government communication clear and consistent. It helps you to put people ' s needs at the centre of all the content you create.

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Clear language and writing style. Use plain language. Write short and simple sentences in active voice. Choose the words that are familiar to the user. Only use the abbreviations, contractions, acronyms and initialisms that the user understands.

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The Writing style guide provides a guide to the Department of Human Services' corporate editorial style. It helps authors within the department maintain corporate standards when presenting information in print, online or in other formats. This guide is based on the Style manual for authors, editors and printers (sixth edition) as recommended by the

## Department of Human Services writing style guide

This site has been created as a guide for Defence website owners to help build new sites within the Defence framework and brand. The templates and advice provided tools that help content creators ensure that their sites are on brand, up-to-date from a technical standpoint, and comply with the legal accessibility and compliance requirements.

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The ABC Style Guide Throughout the year, members of the ABC's language committee meet to discuss matters of grammar, style and usage. Their guidance is provided to all ABC content makers, and is made publicly available here. The ABC also maintains a database of proper names and placenames to assist content makers with correct pronunciation.

## The ABC Style Guide | About the ABC

This free Australian English writing guide is free to use, as is, on this website, as a reference tool. It does not matter whether you represent an individual, a business or commercial endeavour, a government agency or a non-profit organisation.

## A Free Online Style Guide for Australian Writers and Editors

Australian Government Writing Style Guide needs at the centre of all the content you create. Australian Government Style Manual | Digital ... Be aware who you are writing for. Be conscious of what the user needs to do. Tell the user what they need to know. Pronouns. Use first and second pronouns (I, we, us and you) to establish a connection Page 6/22

## Australian Government Writing Style Guide

Australia. Style Manual: For Authors, Editors and Printers Snooks & Co for the Department of Finance and Administration. 6th ed. ISBN 0-7016-3648-3.; Canada. The Canadian Style: A Guide to Writing and Editing: by Dundurn Press in co-operation with Public Works and the Government Services Canada Translation Bureau. ISBN 1-55002-276-8.; Newspapers. CP Stylebook: Guide to newspaper style in ...

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The 2016 edition of the GPO Style Manual is the first revision to be issued under GPO's new name, U.S. Government Publishing Office. Since 1894, the GPO Style Manual has served as a guide to the style and form of Federal Government printing and publishing. The Manual has come to be widely recognized by writers and editors both within and outside the Federal Government as an important editorial ...

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The new live version of the Australian Government Style Manual helps writers and editors make the leap from print to digital publishing. An Ethos CRS team of writers and editors and the Digital Transformation Agency co-authored the manual for the digital age. The new version was released on 24 September. The transformation of writing, editing and publishing over the past few decades is the greatest since Gutenberg invented the printing press in 1440.

Australian Government Style Manual : Ethos CRS Australia

The Australian Government Style Manual has been updated for the first time in almost 20 years. This means that the rules for government writing have changed in a number of ways – the emphasis is on clarity, accessibility and writing for readers in a digital environment.

The essentials of Australian Government writing style ...

since 2002 is in the works. By Stephen Easton. Monday January 14, 2019. The Commonwealth is getting its first new style guide since 2002, courtesy of the Digital Transformation Agency, but not until the end of 2019. “ Imagine a world where all government information — from ministerial briefs to the instructions on a screen — was simple, clear and easy to read, ” wrote the DTA ’ s director of content design and strategy, Libby Varcoe, in a blog post a few days before Christmas.

The first new edition of the Commonwealth Style manual ...

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Australian Style Manual We ’ re updating the old manual and developing new content Ethos CRS is producing the content for the new edition of the Style Manual—a searchable, functional, comprehensive, practical and authoritative guide for writers and editors working in Australian Government agencies.

The Australian Government Australian Style Manual : Ethos ...

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